Pacific Air Forces

Integrity - Service - Excellen ce

Contractor Progress



HQ PACAF/LGC

U.S. AIR FORCE



Objectives

- Identify basic facts and terms concerning progress schedules
- Identify basic facts and terms concerning progress reports
- Discuss progress payments under construction contracts
- Demonstrate how to calculate a progress payment



Contract Progress Schedule

Applicability

- Fixed-price construction contracts exceeding the SAT
- When period of performance > 60 days
- When period of performance < 60 days (if an unusual situation exists)
- Required when clause 52.236-15, Schedules for Construction Contracts, is inserted in the solicitation/contract

Submission of intended progress

- AF Form 3064, Contract Progress Schedule may be used to satisfy this requirement
- Other schedules may be used (if approved by the CO)
 - Critical Path Method

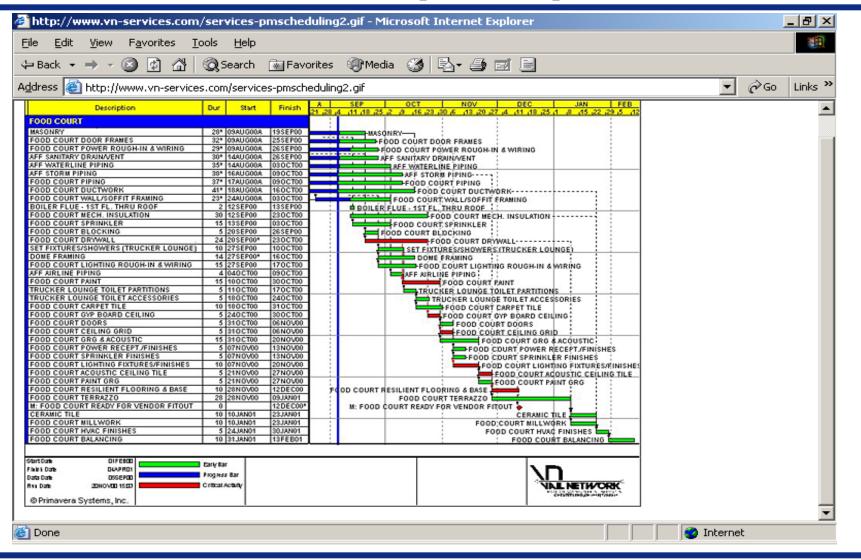


AF Form 3064, Contract Progress Schedule

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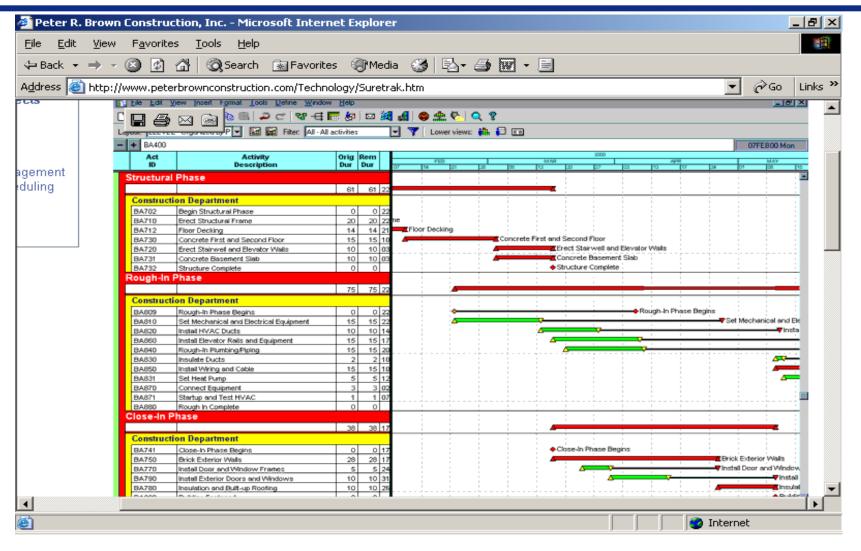


Critical Path Method (CPM)



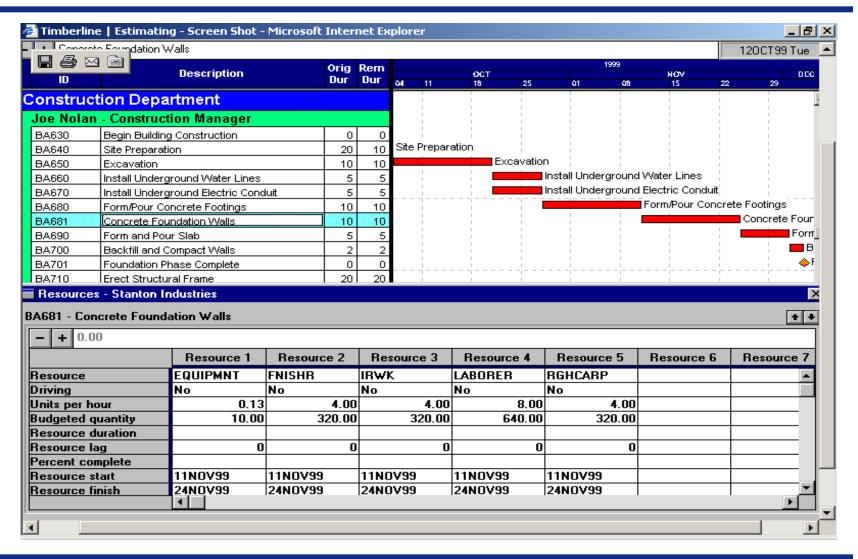


Sure Trak Progress Schedule





Timberline Progress Schedule





Non-Compliance with Intended Contract Progress Schedule

- Increase number of shifts
- Use overtime operations
- Increase days of work
- Submit supplementary schedule or schedules
- Grounds for termination if contractor fails to comply



Revised Contract Progress

Schedule

- Changing progress of work as originally scheduled
- Adding or deleting work
- Changing completion date
- Revised schedules shall be titled "First Revised Schedule", "Second Revised Schedule", as appropriate, and written/typed directly underneath the form title
- Required submission of the revised schedule is determined by the CO



Contract Progress Reports

- Compares proposed work completed in relation to actual work accomplished
- Determines appropriate amount due to contractor
- AF Form 3065, Contract Progress Report, may be used to satisfy this requirement
 - Submission methods
 - Contractor <u>and</u> civil engineering (or their designees) prepare a report covering the same period and forward a copy to the Contracting Officer for review; <u>or</u>
 - Contractor prepares the report and routes it through civil engineering; CE reviews the report, makes necessary comments, and forwards it to the Contracting Officer for review and appropriate action



AF Form 3065, Progress Report

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AF FORM 3065, 19960401 (EF-V3)

PREVIOUS EDITION IS OBSOLETE



Progress Payments Under Construction Contracts

Retainage

- If the contractor does not achieve satisfactory progress, the Contracting Officer may retain a percentage of the progress payment
- Determined on a case-by-case basis
- Contracting Officer may withhold up to 10%
- Upon completion of all contract requirements, retained amounts shall be paid promptly



Calculating a Progress Payment

Original Contract Amount \$1,300,000.00 **Add/Subtract Modifications** .00 (if applicable) \$1,300,000.00 **Revised Contract Total Multiplied by Percentage Complete** x 30% **Equals amount due** \$390,000.00 **Subtract Previous Progress Payments** - \$130,000.00 (10%) prior payment) **\$260,000.00** (20% completed this period) Subtotal **Subtract Any Retainage** <u>- 0%</u> Amount Due to Contractor \$260,000.00



Summary



- Identify basic facts and terms concerning progress schedules
- Identify basic facts and terms concerning progress reports
- Discuss progress payments under construction contracts
- Demonstrate how to calculate a progress payment